

Minutes

Thursday, Oct 19, 2017, 12 pm EDT

Present: Fiona Robertson (FR), Wayne Richardson (WR), Gordon Griffith (GG), Douw Steyn (DS), Boumy Sayavong (BS), Marie-France Gauthier (MFG), Paul Kushner (PK), Dominique Paquin (DP), Sarah Knight (SK), Sophie Cousineau (SC).

Regrets: Dave Wartman (DW), Martin Taillefer (MT).

ACTION ITEMS from this meeting are listed in APPENDIX 1 at the end of the document.

1. APPROVAL OF AGENDA

Motion to adopt the agenda. (DS/PK). Carried.

2. APPROVAL OF MINUTES

No minutes to approve at this meeting.

3. REPORTS FROM THE CONGRESSES LAC

3.1. HALIFAX 2018

See written report.

3.2. MONTREAL 2019

See written report.

DP highlighted that the Executive of the IUGG met in Montreal and approved the MOU between the IUGG and the Local Organizing Committee (LOC) Montreal. The LOC-Montreal will be responsible for any deficits and all profits. The MOU will be signed once a decision is made on who will act as legal entity for the LOC-Montreal.

GG added that the content of the MOU between CMOS, CGU and JPdL (Event Planner Organizing Company) had been finalized earlier in the day. JPdL will cover the up-front expenditures associated with organizing a Congress of this magnitude until registration revenue starts to be collected and will share potential profits at the end. This MOU includes profit sharing of 60% (CGU&CMOS)/40% (JPdL).

The third MOU is between CMOS and CGU and details how the two organizations will share any potential congress financial losses or revenues. The details have been finalized and the

agreement only needs to be signed. WR pointed out that CMOS will be responsible for 25% of the 60% profit/lost (as per the CGU-CMOS-JPdL MOU). 25% represents the two associations of the total eight associations of the IUGG that CMOS is involved in. See WR report.

SC indicated that André Guigère will be joining the Montreal team.

GG provided updates on future Congresses beyond 2019. He added that for Ottawa 2020 Bruce Angle and Bruce Ramsay were finalizing the contract for the venue. Congress 2021 location has not been finalized yet but the Vancouver Island Centre has expressed interest. Congress 2022 will be in Saskatoon and will be a joint congress with CGU. The CMOS-CGU MOU for Congress 2022 is being finalized.

4. FUNDING OPTIONS FOR SPECIAL INTEREST GROUPS (SIGS)

GG had nothing to report. FR will send a message to the SIGs' chairs asking them to submit their workplans and associated funding requests for 2019 before work on the preparation of the CMOS 2019 budget begins.

New A. I. FR to will send a message to the SIGs by the end of October asking them to submit their workplans and associated funding requests for 2019 by the end of November.

5. CMOS BULLETIN SCMO

GG thanked SK for attending this meeting.

SK explained that the web site is accessible at Bulletin.CMOS.Ca. The site contains several articles from the August Issue. The French version of the site is almost complete. Currently, all the content is publicly accessible, and SK would like to continue to produce a bi-monthly summary to inform the readers of any new articles and recommends that our content remain open to the public. Currently only the articles produced before 2015 are accessible by the public. The newer material is restricted to the members only. She explained that the main benefit for the members of making the Bulletin available to the public is that the Bulletin.cmos.ca website is now a tool for communication, marketing and networking. The content of the Bulletin.cmos.ca website will reach a greater audience and will provide an opportunity for members to publish their work without having to pay any fees.

DS agrees that we should make the Bulletin available to the general public as the purpose of the Bulletin is now evolving. MFG suggested that we develop key communication messages highlighting the new benefits for members in making the Bulletin accessible to the general public. WR indicated that he will be working with SK to develop these key messages.

New A. I. WR and SK to draft key messages explaining the new benefits for members in making the Bulletin accessible to the general public.

New A. I. SK to send a copy of the communication package she has prepared so far to MFG and WR.

FR asked if we are ready to revert to paper if members pressure us to do so. SK responded that based on the responses received from the survey that was conducted at the beginning of the project, most people were favourable to the change.

SK explained that once the Web site is launched, the content will be regularly updated and that it will be a fluid medium through which to communicate.

GG pointed out that the CMOS Bylaws section on publications accommodates the change to the online Bulletin, no revision will be necessary to the bylaws.

DS indicated that he is getting a trickle of messages from the libraries inquiring about their paper copies. SK explained that a one-pager communication tool and a poster have been developed to explain the changes in the Bulletin and how to get access to the electronic version.

6. IUGG (INTERNATIONAL UNION OF GEODESY AND GEOPHYSICS) MEETING MONTREAL 2019

FR suggested that since this topic is being covered in agenda item 3.2 Montreal LAC, we remove this item from any future agenda. All agreed.

7. STRATEGIC PLAN

GG updated everyone. He indicated that the working group has finalized the plan and that it will be posted on the CMOS Website next week.

8. TOUR SPEAKER

FR indicated that the first leg of the tour has been organized. St. John's, Fredericton and Halifax Nov 22, 23 and 24.

Rimouski, Quebec City and Montreal will be scheduled for the middle of January 2018. Ottawa dates have been firmed up. Toronto will be scheduled for mid-April 2018.

FR is working with the Centres to set dates for the Prairies and the West Coast.

Overall FR indicated that the planning is going well.

9. MARCH FOR SCIENCE

PK explained that the March for Science is an organization of science advocacy for science and scientific research. He believes that we should support this organization as it is quite benign and mostly non-partisan. PK suggested that we asked the March of Science to draft an endorsement/statement of support language that they would like us to endorse. All agreed.

New A. I. PK to ask Geoff Strong and Leslie Welsh to develop an endorsement/motion proposal to be presented at the next Council.

10. INTERNATIONAL FORUM OF METEOROLOGICAL SOCIETIES (IFMS)

PK brought this topic to better understand what is the IFMS and how CMOS is planning to contribute to it.

DS indicated that there are several ideas that may not be possible especially with respect to publication. Overall this document is way too long and complex. Value Propositions are usually clear and simple.

MFG pointed out that there is no information about the amount of financial support that will be required by CMOS. It also appears that IFMS has not yet received support/commitment from WMO and and Met Services higher level of management, but support is being sought.

GG indicated that there is a bigger argument that we need to understand. He explained that Harinder Ahluwalia, a former President of CMOS, is the driver behind IFMS. Due to Harinder Ahluwalia's previous involvement with the CMOS Council and Executive Committee, he feels that he can be the voice of CMOS on the IFMS. GG believes that if we do not participate in this survey and raise our voice, Harinder Ahluwalia will continue to say and act as if he is the voice of CMOS even though he is no longer an official representative. WR suggested that he and GG respond to the survey next week based on the Executive members' inputs.

New A.I. WR and GG to respond to the IFMS survey based on the Executive members inputs by October 31st.

11. EXECUTIVE COMMITTEE REPORTS

11.1. PRESIDENT

See the written report.

11.2. VICE-PRESIDENT

See the written report.

PK discussed the Toronto Centre's proposal for candidates to fill positions on the Executive for next year. PK met with a representative of CAP to help them develop their statement on

climate change. DS responded that the statement on Climate Change should be thought through very carefully.

11.3. TREASURER

See the written report.

FR suggested that the supporting documents that BS is providing with his report do not get posted on the Web. All agreed.

11.4. RECORDING SECRETARY

See the written report.

11.5. CORRESPONDING SECRETARY

See the written report.

11.6. PAST PRESIDENT

No report.

11.7. EXECUTIVE DIRECTOR

See the written report.

GG added that he received a call from a representative of the American Meteorological Society (AMS) asking to begin work on the renewal of the CMOS-AMS MOU that will expire in 2019.

There is an organization called Let's Talk Science that has created an initiative called Canada 2067. GG will be attending a National Leadership Conference in Toronto on December 6th representing CMOS.

11.8. DIRECTOR OF PUBLICATIONS

See the written report.

12. REVIEW OF OLD ACTION ITEMS

C1.1 Find more people to work with DP and SC on the organization of the CMOS activities of the Montreal Congress. **PK-Closed.**

Tim Merlis has agreed to sit on the Organizing Committee for the Montreal IUGG.

C1.2 Find more information about the Montreal Congress registration fees and if an option to attend the CMOS portion only could be offered to participants. **GG-Open.**

It is too early in the cycle of activities to discuss registration fee models.

- C1.3** Add Bulletin Accessibility as an agenda item on the October 19th Executive meeting and to invite Sarah Knight. **FR-Closed.**

Invitation sent on Oct 15th.

- C1.4** Contact Gilbert Brunet in his role as the CMOS tour speaker for 2017-2018 to discuss the content of his presentation and get a preview of his talk. **WR-Open.**

Fiona has started the travel planning with Gilbert and the Centre Chairs. I have not made a specific mention to Gilbert regarding our appreciation if he can cover some of the related travel as part of his ECCC program.

- C1.5** Talk to BS about the use of the official CMOS email account. **GG-Closed.**

- C1.6** Look at options for the Executive and Council members to share documents. **GG-Open.**

- C1.7** Add “Funding for the SIG” on the next Executive meeting agenda. **FR-Closed.**

- C1.8** Find two councilors-at-large. **MT/PK-Open.**

- C1.9** Draft a message to be sent out on behalf of CMOS supporting CCAR. **PK/WR – Closed.**

This was sent out and shared with the ARRCU Mailing List.

- E2.3** Work with MT, GG and WR to establish an actual Finance and Investment Committee instead of having the associated duties done by the Vice-President. **PK-Open.**

- C5.3** Propose attributes of the group to form the next Executive and Council including Councilor-at-large as part of a succession plan. **MT-Open.**

- C5.4** Prepare and sign a new contract to produce the Trivia Calendar for this year. **GG-Closed.**

This is a contract between the publisher and David Phillips.

- C5.6** Look at the possibility of financially supporting the SIGs in the next budget cycle (2019) if funds are requested by the SIGs. **MT, GG, BS-Open.**

13. CYCLE OF ACTIVITIES

FR reminded the Executive to review the CMOS activities for October and November. She pointed out that WR has a few things to do by the end of the month.

14. OTHER BUSINESS

14.1. CCF

WR asked where we were with respect to CCF? GG responded that we have received a draft proposal from CCF and that our ad-hoc working group will be studying the proposal. GG will organize a kick-off meeting soon.

New A.I. GG to organize a kick-off meeting to discuss the CCF proposal.

14.2. PELMOREX

PK would like to discuss provision of CMOS support for the renewal of the Weather Network licence and continued distribution as part of the basic television service.

GG has also received the same request from Pelmorex and has pointed out that CMOS had provided its support to the Weather Network in 2010.

DS asked if Pelmorex is supporting CMOS in any way. GG and MFG indicated that Pelmorex was at the Toronto Congress. The Executive is proposing to continue to support Pelmorex and later open discussion on the broader subject of supporting CMOS in another way.

15. UPCOMING MEETINGS

Centre Chair Meeting: November 09. PK is unavailable that day and asked if someone else could cover for him. WR and GG will look into the matter.

Council Meeting: November 16.

Executive Meeting: December 14.

WR asked FR and MFG to firm up the meeting date for March. The date of March 22 was agreed upon.

16. ADJOURNMENT

Motion to adjourn. (MFG/FR). Carried.

APPENDIX 1

New Action Items from Executive Meeting #3

- E3.1** Send a message to the SIGs by the end of October asking them to submit their workplans and associated funding requests for 2019 by the end of November. **FR-Open.**
- E3.2** Draft key messages explaining the new benefits for member in making the Bulletin accessible to the public. **WR/SK-Open.**
- E3.3** Send a copy of the communication package she has prepared so far to MFG and WR. **SK-Open.**
- E3.4** Ask Geoff Strong and Leslie Welsh to develop an endorsement/motion proposal to be presented at the next Council. **PK-Open.**
- E3.5** Respond to the IFMS survey based on the Executive members inputs by October 31st. **WR/GG-Open.**
- E3.6** Organize a kick-off meeting to discuss the CCF proposal. **GG-Open.**

APPENDIX 2

Old Action Items

- C1.2** Find more information about the Montreal Congress registration fees and if an option to attend the CMOS portion only could be offered to participants. **GG-Open.**
- C1.4** Contact Gilbert Brunet in his role as the CMOS tour speaker for 2017-2018 to discuss the content of his presentation and get a preview of his talk. **WR-Open.**
- C1.6** Look at options for the Executive and Council members to share documents. **GG-Open.**
- C1.8** Find two councilors-at-large. **MT/PK-Open.**
- E2.3** Work with MT, GG and WR to establish an actual Finance and Investment Committee instead of having the associated duties done by the Vice-President. **PK-Open.**
- C5.3** Propose attributes of the group to form the next Executive and Council including Councilor-at-large as part of a succession plan. **MT-Open.**
- C5.6** Look at the possibility of financially supporting the SIGs in the next budget cycle (2019) if funds are requested by the SIGs. **MT, GG, BS-Open.**